

## Nashua Community College Program Plan

Date Submitted: 9/27/2017

Program: Academic Advising Center

Academic Advising Team\_\_

**Part 1: Program Goals Table** (Individual cells will expand and wrap as you type. If you need more cells, click “tab” after the last cell.)

| <b>AY</b> | <b>Program Goals:</b>  | <b>Aligns with College Strategic Plan (Y/N)</b> | <b>Key Strategic Actions</b>   | <b>Funds needed to accomplish goal</b> | <b>Date of Expected Outcome</b> | <b>Status</b><br>(not started; ongoing; cancelled; completed) |
|-----------|--|---|--|--|---------------------------------|---|
| 2017-2018 | Utilize the Navigate Early Alert System in an effort to positively affect retention of NCC students. | Y   | Track the number of alerts opened by faculty and staff   | NA                                     | On-going                        | November 2017   |
|           |  |   | Follow up on the Advising Center advisees that have alerts and share information with the faculty or staff member opening the alert. | NA                                     | On-going                        | November 2017   |
|           |  |   | Utilize reports showing all students that have had alerts opened and follow up on those that faculty have not been able to resolve   | NA                                     | On-going                        | November 2017   |
|           | Revise the process for evaluating transcripts for transfer credit to utilize all advisors            | Y   | Train evening advisor to evaluate transfer credit  | NA                                     | September 2017                  | Completed   |

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|  |   |  |  |             |  |  |
|--|---|--|--|-------------|--|--|
|  | our knowledge and expertise in the field of academic advising |  |  |             |  |  |
|  |   |  | Based on budgetary allocations maintain memberships in NACADA and NETA | \$40.00 per |  |  |