

COMMUNITY COLLEGE SYSTEM OF NEW HAMPSHIRE  
VICE PRESIDENTS OF ACADEMIC AFFAIRS  
Revision of System Academic Policy 620.02-04

Policy Number:

620.02-A-D (replaces 620.02, 03, and 04)

Policy Title:

REQUIREMENTS for ASSOCIATE DEGREES,  
DIPLOMAS, PROFESSIONAL CERTIFICATES,  
and CERTIFICATES

The remaining general education credits to reach the required total of 20 general education credits may be taken in Humanities/Fine Arts/Foreign Language, Quantitative Reasoning, Science, or Social Sciences.

The remaining 10 credits to reach the required minimum total of 60 credits may be assigned in any subject area, as deemed by the faculty to be appropriate to the curriculum.

c. Associate in Science in General Studies/Technical Studies/Interdisciplinary Studies

Colleges may also offer programs leading to an Associate in Science in General Studies, Associate in Science in Technical Studies, or Associate in Science in Interdisciplinary Studies degree for students seeking experiential credit, seeking to create a self-designed major to meet personal occupational or career goals, requiring remediation/developmental coursework to meeting admission requirements for a desired program, or wishing to matriculate while awaiting admission to competitive degree programs. Students wishing to earn an Associate in Science in General Studies, Associate in Science in Technical Studies, or Associate in Science in Interdisciplinary Studies degree must meet all of the requirements set forth in Section 1.a above, as well as the general education distribution requirements set forth in 1.b above. The 30 credits of major field coursework (see Section 1.b above) may be taken in any subject area.

d. Associate in Science with a Concentration

An Associate in Science Degree program may include the option for a concentration (e.g., the Associate in Science in Business Administration with a Concentration in Sports Management). A Concentration may be awarded when a minimum of twenty (20) credits of specialized coursework related to the more general major are successfully completed. The twenty (20) credits in the concentration are part of the thirty (30) major field credits required for the major. Students wishing to earn an Associate in Science with a Concentration degree must meet all of the requirements set forth in Section 1.a above, as well as the general education distribution requirements set forth in 1.b above.

e. Associate in Arts

Students may earn an Associate in Arts degree in Liberal Arts or in a specified major field. In addition to meeting the requirements set forth in Section 1.a above, a student must meet the following course distribution requirements to earn an Associate in Arts degree. Each category below must include at least one course worth at least three (3) credits:

- English Composition 3-4 credits
- English Literature, Composition (requiring English Composition as a prerequisite), or Communications 3 credits
- Quantitative Reasoning/Mathematics 6-8 credits

- Natural or Physical Sciences (including at least one lab science) 7-8 credits
- Social Sciences 9 credits
- Humanities/Fine Arts/Foreign Language 9 credits
  
- AND EITHER
- Electives in Specialized Major Field 20-24 credits  
Minimum 60 credits
  
- OR (for generic AA in Liberal Arts)
- Liberal Arts Electives (from above list) AND 12-15 credits
- Open Electives 9 credits  
Minimum 60 credits

#### 620.02-B DIPLOMA AND PROFESSIONAL CERTIFICATE REQUIREMENTS

To earn Diploma or Professional Certificate from any CCSNH college, a student must: successfully complete at least thirty (30) credits in college-level coursework designed to meet defined competencies in an occupational field (*excluding* remedial or developmental coursework/credits –



[\*Note that "History" can be considered in either the Humanities or Social Science category,